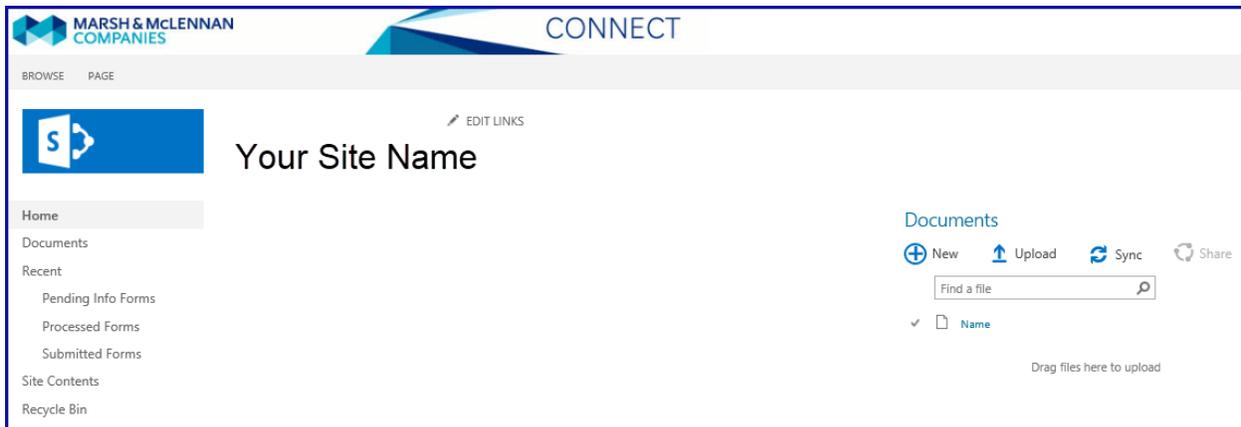


Loading A Form To Sharepoint Connect

1. Navigate to your Sharepoint site and log in using your individual credentials.



2. Click on the '**Submitted Forms**' link on the left side of the page to open this sub-folder.
3. Locate the form you want to post to Sharepoint on your computer.
4. **Drag and drop** the form to this folder, or click on the '**upload**' icon and follow the prompts to load the form.

